

APPENDIX: TUTOR TRAINING CERTIFICATION INFORMATION

Since March 1989, over 600 college and university tutoring programs in the United States and Canada have received tutor training certification through CRLA's International Tutor Certification Program (ITCP).

The purpose of this program is twofold. First, it provides recognition and positive reinforcement for tutors' successful work. Second, the certification process sets standards for hiring, training, and evaluating tutors.

The National Association for Developmental Education, Commission XVI of the American College Personnel Association, the American Council of Developmental Education Associations, and the National Tutoring Association have endorsed the certification program.

There are three levels of certification: Regular, Advanced, and Master. Ten hours of training and 25 hours of experience are required at each level. Institutions may apply for certification at one, two, or three levels of training. After meeting the requirements for the initial certification for one year, CRLA offers a three-year renewal certification that can be followed by a five-year re-certification.

To obtain more information on tutor certification or to start a tutor certification process at your institution, please visit the CRLA website at www.crla.net and select the Certification button. The instructions found at the website will guide you through obtaining forms and submitting your certification application. Requirements for certification, fees, and benefits of certification are also provided.

Note: CRLA certifies programs, not individual tutors. CRLA certifies that a particular tutor training program is qualified to issue CRLA certificates to individual tutors.